

PURCHASE ENQUIRY

ENQUIRY NO: EU/PEST CONTROL/TNG

Dated: 05/02/2018

Last date of submission: 19/02/2018 04.00 PM

Opening Date : 20/02/2018 11.00 AM

Offers in Sealed cover are invited from intended firms and companies for pest control service at the Andrew Yule & Company's premises, 14, Mayurbhanj Road, Kolkata – 700023

The Quotation should contain:

1) **Price** : F.O.R. Destination (Switchgear Unit)

2) Eligibility Criteria :

- (a) Bidders should have valid trade licence. Copy to be submitted with the sealed offer.
- (b) Bidders should have GST Registration. Copy to be submitted with the sealed offer.
- (c) Bidders should have office at Kolkata or adjoining areas to the city Kolkata. Full address along with name and contact nos. of the principal representatives to be submitted with the sealed offer.

3) Scope of work :

- (a) Place – 14, Mayurbhanj Road, Kolkata – 700023.
 - (b) Nature of pests to be controlled – Cockroaches, Rats, Mosquito, White Ants & Mice etc.
 - (c) Prior to submission of bids, bidders are advised to visit the Factory at the above address. For any further queries contact Mr. Ashis Dutta Chowdhury, Personnel Department on all working days (excluding sun day) between 09.00 hrs to 4.00 hrs.
 - (d) Your service provider shall visit and inspect once in a week for periodic pest control at our factory at the above address. Report affirming the same must be submitted along with the invoice.
- 4) **Rate** : Rate should be quoted for monthly charge for pest control at the Company premises. Rates quoted should be exclusive of GST and should be valid till 31.03.2019. [Percentage (%) of GST component to be mentioned separately.]

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- 5) **GST** : Specify if any.
- 6) **Validity** : The contract will be valid for one year. However, the same may be extended for another one year by mutual contract.
- 7) **Payment Terms** : Bidders are advised to quote their best price on 30 days credit basis. Payment shall be made on submission of original Tax invoice. No advance payment shall be provided at any cost by the Company.
- 8) **Submission of Tender:** The sealed offer addressing Sr.Manager (Materials) super-scribed as "Quotation for Pest Control Service" should be submitted to the Andrew Yule & Company Limited, 14, Mayurbhanj Road, Kolkata – 700023, on or before 15.02.2018 by 16.00 Hrs.
- 9) **Opening of Tender:** Sealed offers be opened on 16.02.2018 by 11.00 hrs. The bidders desirous of being present at the time of opening of tenders may attend at the above mentioned time and date at 14, Mayurbhanj Road, Kolkata – 700023.
- 10) **Tender Form** : The Tender Form shall be available at Company's Website www.andrewyule.com
- 11) **Risk Purchase & Liquidated Damages:** Time is the essence of the contract. Work to be executed as per the stipulated instructions failing which risk purchase and / or Company's standard LD clause will be applicable without prejudice to the Company's right to black list the bidder.
- 12) **Legal Clause** : All disputes relating to this order or relating to the price of the goods supplied there under or otherwise arising there from between the seller and buyer shall be subject to and referred to the court of competent jurisdiction situated within the limits of the city Kolkata neither the seller nor the buyer shall take or adopt any legal proceedings to enforce any claim against the order relating to this order or arising there from in any court other than the Court of competent jurisdiction within the limits of the city of Kolkata.
- 13) **Right to call for service:** AYCL shall have the rights to call upon regarding any kind of support service at any point of the time during execution of the jobs. Vendor should always remain available round the clock over telephone / Fax / E-Mail for communication. Vendor should attain the call in immediate basis within 24 hours of receipt of intimation received from AYCL over telephone / Fax / E-Mail.
- 14) **Validity of Offer:** The offer should remain valid for 30 days.
- 15) **Area of Service / Coverage** :
 - 1) Factory – Entire Ground Floor
 - 2) Canteen – First Floor.
 - 3) Toilet – Ground and First Floor
 - 4) Adjoining passage area outside factory shed.

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- 16) **Inspection:** Final inspection at our premises.
- 17) **Earnest Money** : 1% of bid value in the form of Demand Draft or pay order to be deposited along with quotation (may be adjusted with outstanding amount which is to be clearly spelt out). SSI unit will be exempted as per State / Central Govt. directive.
- 18) **Terms & Conditions :**
- (a) Each and every page of the offer should be signed and stamped by the authorized signatory of the bidder.
 - (b) Offer shall not be accepted by Fax, Email or any such electronic data transfer form.
 - (c) Offers submitted other than as per the specified terms & conditions and / or incomplete in any manner and / or received after the last date are liable to be rejected.
 - (d) Andrew Yule & Company limited reserves the right to reject the offer, without assigning any reason whatsoever. In case of any dispute relating to this contract decision of the Unit Management shall be final and binding for binding both the parties.
 - (e) AYCL reserve the right to terminate the Contract for poor quality / any other reason at any point of time without any notice to you.

For Andrew Yule & Co. Ltd.

Bhaskar Bandopadhyay
Sr. Manager (Materials)